

CONTRACT CHANGE ORDER

[PROJECT NAME]
Project No. []

CITY OF PANAMA CITY BEACH

To: **[CONTRACTOR]**
[address]

ORDER NO. _____
DATE _____
STATE _____
FLORIDA _____
COUNTY _____
BAY _____

The parties to that certain agreement dated [] (“Agreement”) for the above named project, hereby agree to amend the Agreement as follows:

Description of Changes	DECREASE In Contract Price	INCREASE In Contract Price
1.		
TOTALS		
NET CHANGE IN CONTRACT PRICE		

JUSTIFICATION:
 []

The amount of the Contract will be **[Increased/decreased]** by the Sum of: \$[]

The Contract Total including this and previous Change Orders will be: _____
 (\$_____).

The Total Contract Time provided for Completion will be [].

Except as expressly modified or amended by the terms of this Change Order, all terms of the Agreement shall remain in full force and effect. All terms used herein shall have the meaning described in the Agreement, except as otherwise expressly noted herein. In the event of a conflict between the terms of this Change Order and those of the Agreement, the terms of this Change Order shall prevail and control. The effective date of this Change Order shall be the date first above written.

 By: [] ,Contractor

 (Date)

 [] ,City Engineer

 (Date)

 City of Panama City Beach (Owner)
 Richard E. Jackson, City Manager

 (Date)