

The Regular Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency, held on August 10, 2017.

ROLL

MAYOR MIKE THOMAS

COUNCILORS:
JOHN REICHARD
JOSIE STRANGE
PHIL CHESTER
HECTOR SOLIS

CITY MANAGER:
MARIO GISBERT
DEPUTY CITY CLERK:
JO SMITH
CITY ATTORNEY:
AMY MYERS

Mayor Thomas called the Regular Meeting to order at 6:00 P.M. with all Council members, City Manager, Deputy City Clerk and City Attorney present.

Pastor Ramon Duvall of the Beachside Fellowship Church gave the invocation and Councilwoman Strange led the Pledge of Allegiance.

Mayor Thomas announced the upcoming Community Events.

There were no Minutes available for approval.

Mayor Thomas asked if there were any additions or deletions to the Agenda. Councilwoman Strange asked to add Mr. Dale Colby and his short presentation concerning two new gopher tortoises for the Conservation Park. There were no objections. **Councilwoman Strange made the motion to approve the Amended Agenda. Second was by Councilman Chester and the motion passed by unanimous roll call vote recorded as follows:**

Councilman Reichard	Aye
Councilman Chester	Aye
Councilwoman Strange	Aye
Councilman Solis	Aye
Mayor Thomas	Aye

PRESENTATION

1 DALE COLBY AND TWO NEW GOPHER TORTOISES FOR THE CONSERVATION PARK. Mr. Colby displayed one of the two new tortoises to the Council members and audience, and explained the Conservation Park being the only homeless site for gopher tortoises in NW Florida. He gave information as to their new home in the Park.

2 “BEACH CARE SERVICES MONTH” PROCLAMATION & PRESENTATION. Councilwoman Strange invited President Skip Stoltz and Pastor Ramon Duvall to the podium to accept the Proclamation designating September as “Beach Care Services Month”. She read the Proclamation in full and President Stoltz explained the function of Beach Care Services.

3 ANNUAL 9-11 STAIRCLIMB ON 9/9/17. Councilwoman Strange invited Captain Terry Parris to the podium to explain the PCB Fire/Rescue’s 9/11 Stairclimb at the Edgewater Beach Resort. Captain Parris explained in detail and said flyers were available on the table.

PUBLIC COMMENT (Consent and Regular Items only)

Mayor Thomas opened the Public Comment section at 6:12 P.M. There were no comments.

CONSENT AGENDA

Ms. Smith read each item on the Consent Agenda by title and identified Item #2 as a CRA item and one in which the City Council was also acting as the Panama City Beach Community Redevelopment Agency and voting as both.

- 1 **REVISION OF THE MASTER AUDIT LIST TO REMOVE OBSOLETE ITEMS.** *These items are to be removed from the Master Audit List. STAFF RECOMMENDS approval to remove these items. By approval of this matter in the Consent Agenda, the City Council makes a finding of surplus for these items and approves their removal from the Master Audit List.*

- 2* **RESOLUTION 17-121, CRA 2018 NEAR TERM WORK PLAN.** *“A Resolution of the City Council of the City of Panama City Beach, Florida, and Ex Officio as the governing body of the Panama City Beach Community Redevelopment Agency, relating to the Community Redevelopment within the Front Beach Road Redevelopment Area; providing for Findings; authorizing and directing the execution of a Near Term Work Plan; and providing for an effective date.”*

- 3 **RESOLUTION 17-123, BID OPENING- FRANK BROWN PARK IMAGINATION PLAYGROUND SURFACING PROJECT.** *“A Resolution of the City of Panama City Beach, Florida, approving the purchase and installation of Imagination Playground Surfacing from Playworx for \$38,000; and providing an immediately effective date.”*

- 4 **RESOLUTION 17-124, BID OPENING- FRANK BROWN PARK PHILLIP GRIFFITTS COMMUNITY CENTER GYM FLOORING PROJECT.** *“A Resolution of the City of Panama City Beach, Florida, approving an Agreement with Southeastern Services and Equipment, Inc. for the purchase and installation of gymnasium flooring at the Phillip Griffitts Community Center in the amount of \$77,300; and providing an immediately effective date.*

- 5 **RESOLUTION 17-125, BID OPENING - FRANK BROWN PARK INTERACTIVE PLAYGROUND UNIT.** *“A Resolution of the City of Panama City Beach, Florida, approving an Agreement with Playmore Recreational Products and Services in the amount of \$29,967.90 for NEOS 360 ADA Unit for the Frank Brown Park Interactive Playground; and providing an immediately effective date.”*

Councilwoman Strange made the motion to approve the Consent Agenda. Second was by Councilman Reichard and the motion passed by unanimous roll call vote recorded as follows:

Councilman Reichard	Aye
Councilman Chester	Aye
Councilwoman Strange	Aye
Councilman Solis	Aye
Mayor Thomas	Aye

REGULAR AGENDA- DISCUSSION/ACTION

1 **RESOLUTION 17-119, STORMWATER SERVICE ASSESSMENT INITIAL ASSESSMENT RESOLUTION.** Ms. Myers read Resolution 17-119 which confirmed the updated methodology of the Assessment, the preparation of the Roll and a Public Hearing to formally adopt it. The Mayor asked if there were any questions; there were none. **Councilman Solis made the motion to approve Resolution 17-119. Second was by Councilman Reichard and the motion passed by majority roll call vote recorded as follows:**

Councilman Reichard	Aye
Councilman Chester	Aye
Councilwoman Strange	Nay
Councilman Solis	Aye
Mayor Thomas	Aye

2 **RESOLUTION 17-126, MASTER SERVICES AGREEMENT WITH DAG ARCHITECTS FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE CITY HALL COMPLEX AND TASK ORDER 1.** Ms. Myers read Resolution 17-126 by title. The Mayor asked if there were any questions; there were none. **Councilman Solis made the motion to approve Resolution 17-126. Second was by Councilman Reichard and the motion passed by majority roll call vote recorded as follows:**

Councilman Reichard	Aye
Councilman Chester	Aye
Councilwoman Strange	Nay
Councilman Solis	Aye
Mayor Thomas	Aye

3 RATIFY JOB DESCRIPTIONS FOR CITY CLERK AND HUMAN RESOURCES/RISK MANAGER. Mr. Gisbert explained with the Council's approval at an earlier meeting, applications were being received for the two positions. He asked the Council to ratify the two job descriptions and that the City would be looking to hire two separate positions. The Mayor asked if there were any questions. Councilwoman Strange questioned why the Civil Service Secretary could not be the Human Resources for the employees. Councilman Chester said he agreed with Councilwoman Strange to explore that option. Mr. Gisbert explained that this new position would be more than merely Human Resources because it would involve all of the buildings, vehicles, retirees, Pension Plans, Health Insurance, etc. He said other municipalities on average had 1.5 HR employees per 100 employees, and the City now had 270 employees. He mentioned crosstraining with Ms. Carrie Jagers and Ms. Smith due to the very small administrative staff. Mayor Thomas said there was adequate reason to justify this request and asked if there were any further questions or comments; there were none. **Councilman Reichard made the motion to approve the two Job Descriptions. Second was by Councilman Solis and the motion passed by majority roll call vote recorded as follows:**

Councilman Reichard	Aye
Councilman Chester	Aye
Councilwoman Strange	Nay
Councilman Solis	Aye
Mayor Thomas	Aye

4 APPROVE INFORMATION TECHNOLOGY SPECIALIST FULL-TIME POSITION. Mr. Gisbert asked the Council to add one Full-time Employee so that the City could advertise for the position with the intention of the position being in next year's Budget. He said the City now had a Part-time employee who could do the work inhouse, and who was being crosstrained with the outsourced IT person. He said with 270 employees, it was time to have an inhouse IT person. The Mayor asked if there were any questions and there were none. **Councilman Chester made the motion to approve the City Manager's request. Second was by Councilman Solis and the motion passed by unanimous roll call vote recorded as follows:**

Councilman Reichard	Aye
Councilman Chester	Aye
Councilwoman Strange	Aye
Councilman Solis	Aye
Mayor Thomas	Aye

5 PLANNING BOARD, CIVIL SERVICE BOARD, AND PENSION BOARDS APPOINTMENTS. Mr. Gisbert said some seats were coming available and the Board members had already been asked if they would like to be reappointed. He said some were merely reappointments within the Employees. Councilwoman Strange said she wanted to advertise the openings. There were no objections.

6 ORDINANCE 1428, UPDATING SIGN CODE, 1ST READING. Ms. Myers read Ordinance 1428 by title and stated it was largely housekeeping, updates to address the vulnerabilities due to the recent Supreme Court decision. Councilwoman Strange asked Ms. Myers to explain the Ordinance in laymen's terms. Ms. Myers said the Ordinance largely addressed the non-commercial sign category as the commercial sign regulations were fine. Councilman Reichard asked about political signs and the prior numerous discussions on limiting the duration for political signs. Ms. Myers stated she would defer to Mr. Nick Beninate with Harrison Sale who had prepared the Whereas Clauses to treat political signs as a category of temporary signs equally with other temporary signs. Councilman Reichard mentioned prior statements that political signs could not be limited to the number of days. Ms. Myers said she would confer with Mr. Beninate and report back his recommendations.

Ms. Myers stated this Ordinance did not delete any category of signs nor create any new categories. Councilwoman Strange asked why this Ordinance was created. Ms. Myers said some of the specific regulations regarding temporary signs were vulnerable and she elaborated. The goal was to make the temporary sign regulations uniform across the board. Her office thought adoption would preclude the City from any legal challenge which might jeopardize the enforceability of the entire Sign Code.

Councilman Reichard questioned the Beach Services signs in the proposed draft. Mr. Gisbert said the Beach Services were limited to one per property but it was not a new regulation, merely new in this section of signs. The Mayor asked if there were any further questions or comments; there were none. **Councilman Reichard made the motion to approve Ordinance 1428. Second was by Councilman Solis and the motion passed by majority roll call vote recorded as follows:**

Councilman Reichard	Aye
Councilman Chester	Aye
Councilwoman Strange	Nay
Councilman Solis	Aye
Mayor Thomas	Aye

7 RESOLUTION 17-117, NUISANCE ABATEMENT ASSESSMENT INITIAL ASSESSMENT RESOLUTION. Ms. Myers read Resolution 17-117 and explained the two-step process, confirming the properties on which nuisance abatement actions had been taken and that this also included the expanded City-wide assessment. She elaborated and said most of the nuisance abatement activities were ultimately resolved by the owners and at no cost to the City so the list was somewhat short. The Mayor asked if there were any questions and there were none. **Councilman Chester made the motion to approve Resolution 17-117. Second was by Councilman Reichard and the motion passed by unanimous roll call vote recorded as follows:**

Councilman Reichard	Aye
Councilman Chester	Aye
Councilwoman Strange	Aye
Councilman Solis	Aye
Mayor Thomas	Aye

PUBLIC COMMENTS (LIMITED TO THREE MINUTES)

Mayor Thomas opened the Public Comments portion of the meeting at 6:41 P.M., reminding that comments were limited to three Minutes.

1 MR. BURNIE THOMPSON, 8317 Front Beach Road. Mr. Thompson questioned the fees charged for Public Records Requests and when he would receive the information which had been paid last month. He also made a verbal Public Records Request for the itemized invoices, supporting documents, and receipts for the ZHA subcontractor.

2 MR. SKIP STOLTZ, 318 Bainbridge Street. Mr. Stoltz asked if the bricks would be moved when the Veterans Park was moved. Mayor Thomas said yes.

With no further comments, the Public Comments were closed at 6:45 P.M.

Ms. Myers said she had no report.

Mr. Gisbert announced the job vacancies and bids posted on the City website. He also explained the emergency replacement of the air conditioning unit at the Senior Center.

Councilwoman Strange asked about placing Golf Cart/LSVs Prohibited signs on the access roads leading to the Parkway. She said she saw golf carts on the Parkway every day. Councilman Solis said it was a good idea also for Middle Beach Road. Chief Whitman said LSVs could not be on Middle Beach Road nor the Parkway. Mayor Thomas asked if he could direct extra patrols on those areas and Chief Whitman said yes.

Mr. Gisbert said Staff had asked FDOT if signs could be placed on the Parkway and Middle Beach Road and they said no. However, this would not prevent the City from placing signs on the access roads. Discussion ensued. Mr. Gisbert said the business pamphlets already advised the renters that they could not travel on those roads.

Councilman Chester said he had received kudos from a deputy of the Sheriff's office about the Beach Police handling of the recent shooting at the west end. A wonderful, excellent job.

Councilman Reichard thanked the City Manager for the new microphones for each seat.

With nothing further, the meeting was adjourned at 6:52 P.M.

READ AND APPROVED this 14th of September 2017.

IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.

ATTEST:

City Clerk

Mayor

DRAFT