

**RESOLUTION 17-15**

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, AUTHORIZING A BUDGET AMENDMENT TO RE-APPROPRIATE EXPENDITURES IN FY 2017 FOR ITEMS ORIGINALLY INCLUDED IN THE FY 2016 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, several sizeable expenditures were budgeted in FY 2016 for which the timing of completion of submittal of final invoices will or has occurred in FY 2017; and

**WHEREAS**, a budget amendment is necessary to shift the expenditures from FY 2016 to FY 2017, and to update the cash-carry forward amount which has now increased as a result of the un-expended funds from FY 2106.

**BE IT RESOLVED** by the City of Panama City Beach, Florida that the following budget amendment (#2) is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning October 1, 2016, and ending September 30, 2017, as shown in and in accordance with the attached and incorporated Exhibit A, to appropriate additional cash reserves for the Aquatic Center hot water heater replacement.

**THIS RESOLUTION** shall be effective immediately upon passage.

**PASSED, APPROVED AND ADOPTED** at the regular meeting of the City Council of the City of Panama City Beach, Florida, this 27<sup>th</sup> day of October October, 2016.

**CITY OF PANAMA CITY BEACH**

By: 

Mike Thomas, Mayor

**ATTEST:**

  
Diane Fowler, City Clerk



## CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

**1. DEPARTMENT MAKING REQUEST/NAME:**

Administration / Holly White, Finance Director

**2. MEETING DATE:**

10/27/16

**3. REQUESTED MOTION/ACTION:**

Approval of FY 2017 budget amendment #2 for the General and Pier Funds

**4. AGENDA**

PRESENTATION  
PUBLIC HEARING  
CONSENT  
REGULAR

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

**5. IS THIS ITEM BUDGETED (IF APPLICABLE)?** Yes  No  N/A   
BUDGET AMENDMENT OR N/A

DETAILED BUDGET AMENDMENT ATTACHED Yes  No

N/A

**6. BACKGROUND: (WHY IS THE ACTION NECESSARY, WHAT GOAL WILL BE ACHIEVED)**

Several sizable expenditures - most notably street resurfacing - were budgeted in FY 2016. As a result of timing issues with either the completion of the project or submission of related invoices, the actual expenditures for these projects shifted from FY 2016 to FY 2017. The bottom line for the (2) years combined is unchanged, the amendment merely shifts the expenditures from one year to the next. Since the expenditures did not occur in FY 2016 as originally contemplated in the budget, the cash carry forward to FY 2017 is higher by the amount of the unexpended funds which are re-appropriated in FY 2017 via the attached budget amendment. There is no change in either fund's contingency as a result of this amendment.

**CITY OF PANAMA CITY BEACH  
BUDGET TRANSFER FORM BF-10**

No. BA # 2

FUND	GENERAL ACCOUNT NUMBER	ACCOUNT DESCRIPTION	APPROVED BUDGET	BUDGET ADJUSTMENT	NEW BUDGET BALANCE
TO	001-2200-522.46-50	Repairs and Maintenance Other	151,000.00	5,300.00	156,300.00
TO	001-4100-541.46-70	Repairs and Maintenance Street Resurfacing	500,000.00	427,700.00	927,700.00
TO	001-0000-389.90-10	Cash Carryforward Unrestricted	(13,812,175.00)	(433,000.00)	(14,245,175.00)
<b>FUND PIER</b>					
<b>ACCOUNT NUMBER</b>					
TO	402-7500-575.46-50	Repairs and Maintenance Other	60,000.00	9,800.00	69,800.00
TO	402-0000-389.90-10	Cash Carryforward Unrestricted	(591,309.00)	(9,800.00)	(601,109.00)
Check Adjustment Totals:			(13,692,484.00)	0.00	(13,692,484.00)

**BRIEF JUSTIFICATION FOR BUDGET ADJUSTMENT:**

To re-appropriate expenditures in FY 2017 for items originally included in the FY 2016 budget. As a result of timing issues with the completion of the work or payment of the invoices, these items were deferred until FY 2017. As such, it is necessary to increase the FY 2017 budget to account for these items deferred from FY 2016.

ROUTING FOR APPROVAL

\_\_\_\_\_ DEPARTMENT HEAD \_\_\_\_\_ DATE \_\_\_\_\_ CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_ FINANCE DIRECTOR \_\_\_\_\_ DATE \_\_\_\_\_

*Exhibit A*

## Holly White

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**From:** Larry Couch  
**Sent:** Monday, October 10, 2016 11:19 AM  
**To:** Holly White  
**Cc:** John Daly  
**Subject:** Station #31 Roof Invoice  
**Attachments:** Station #31 Roof Repair 08-15 2016.pdf

Holly,  
We budgeted this project in the 2015-2016 budget and just now received the invoice. I have attached the Invoice.

Thank You,

*Larry Couch*

Deputy Fire Chief  
Panama City Beach Fire Rescue  
17121 Panama City Beach Pkwy.  
Panama City Beach, FL 32413  
Office 850-233-5120  
Cell 850-625-5174  
<http://pcb.gov/departments-services/fire-department>  
[www.facebook.com/pcbfire](http://www.facebook.com/pcbfire)



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# Invoice



Bill To:  
Panama City Beach Fire Rescue - Jon  
Kibler  
17121 Panama City Beach Parkway  
Panama City Beach, FL 32413

Invoice Date	Invoice
August 15, 2016	PC-5946
Due Date	Sales Rep
Upon Receipt	Brandon Allen

## Contract

Description	Amount
Repair	\$3,679.00
Change Order	\$1,621.00

Total Contract: \$5,300.00

001-2200-522-46-50 *for*

Remit Payment to:  
Tadlock Roofing - Panama City  
2609 West 23rd St Panama City, FL 32405  
(850) 785-7777

Invoiced Total:	\$5,300.00
Payments/Credits:	\$0.00
Balance Due:	\$5,300.00

*Please refer to original Proposal for specified scope of work performed.*

*Thank you for allowing us to be your Roofing Contractor. Please be aware of the terms of payment below, as listed on your contract:*

*Should payment not be received upon substantial completion of the job, then interest shall accrue at 1.5% per month and should this account be referred to attorney for collection, the customer will be responsible for their fees.*

*Please feel free to contact us with any questions. We truly appreciate your business!*

**RESOLUTION 16-109**

**BE IT RESOLVED** that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and GAC Contracting, relating to **the street resurfacing of Cobb Road, Clara Avenue, portions of Fairway Boulevard, and the intersection of Woodtrail Drive and Sandalwood Lane**, in the basic amount of Four Hundred Twenty Seven, Six Hundred Sixty Five Dollars (\$427,665.00), in substantially the form attached and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval.

**THIS RESOLUTION** shall be effective immediately upon passage.

**PASSED** in special session this 11<sup>th</sup> day of August, 2016.

**CITY OF PANAMA CITY BEACH**

By:   
Mike Thomas, Mayor

**ATTEST:**

  
Diane Fowler, City Clerk

## Holly White

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**From:** Cheryl Joyner  
**Sent:** Monday, October 17, 2016 2:00 PM  
**To:** Holly White  
**Cc:** Jim Ponek; Will Spivey  
**Subject:** panels

We would like to move \$9750 from last year's budget to cover the blow out panels for the pier.

Let me know if you need anything else from me.

Thanks for everything!!

Cheryl