

RESOLUTION 16-114

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A TASK ORDER WITH BUCHANAN & HARPER FOR SURVEYING SERVICES FOR THE FBR SEGMENT 3/HIGHWAY 79 PROJECT IN THE AMOUNT OF \$16,900; AUTHORIZING EXECUTION AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED that the appropriate officers of the City are authorized but not required to accept and deliver on behalf of the City that certain Task Order 1 between the City and Buchanan & Harper, relating to surveying services for Front Beach Road Segment 3/Highway 79 project, in the total amount Sixteen Thousand, Nine Hundred Dollars (\$16,900), in substantially the form attached and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager and whose execution shall be conclusive evidence of such approval.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in special session this 25th day of August, 2016.

CITY OF PANAMA CITY BEACH

By: 
Mike Thomas, Mayor

ATTEST:


Diane Fowler, City Clerk



CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME:

FBR CRA/Kelly Jenkins

2. MEETING DATE:

August 25, 2016

3. REQUESTED MOTION/ACTION:

Approve Resolution for FBR S3/Highway 79 surveying services with Buchanan & Harper Inc.

4. AGENDA

PRESENTATION
PUBLIC HEARING
CONSENT
REGULAR

5. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES NO N/A
BUDGET AMENDMENT OR N/A

DETAILED BUDGET AMENDMENT ATTACHED YES NO N/A

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, WHAT GOAL WILL BE ACHIEVED)

City Staff has been directed to begin efforts to acquire ROW for the Front Beach Road Segment 3/Highway 79 project. The plans are substantially complete, and indicate 9 parcels will need to be partially acquired. There are also 3 Temporary Construction Easements (TCEs) to be obtained in conjunction with those partial ROW takes.

The City has a Master Services Agreement with Buchanan & Harper, Inc. for surveying services and the proposal letter and task order for this work are attached.

Obtaining surveys for these properties will aid in the appraisal efforts for the ROW acquisitions and TCEs for this project.

A Resolution approving a Task Order for this work is attached for the Council's approval.

COMBINED TASK ORDER AND
NOTICE TO PROCEED

TASK ORDER NO. 2016-01

DATE August 25, 2016

Reference is made to that certain MASTER SERVICES AGREEMENT BETWEEN CITY OF PANAMA CITY BEACH AND **Buchanan & Harper, Inc.** RELATING TO PROFESSIONAL LAND SURVEYING SERVICES dated December 29, 2013, (the "Agreement"), the terms, conditions and definitions of which are incorporated herein as if set forth in full. Neither party is in breach of the Agreement.

Pursuant to the Agreement, Surveyor agrees to perform the specific tasks set forth upon incorporated **Exhibit A Attachment, Scope of Services letter**, relating to the **CRA Segment 3/Highway 79**.

Surveyor's total compensation shall be (check one):

- a stipulated sum of \$ **\$16,900.00** ; or
- a stipulated sum of \$ _____ plus one or more specified allowances listed below which may be authorized in writing by the City Manager or his designee, Allowance of \$ _____ for _____, and Allowance of \$ _____ for _____; or
- a fee determined on a time-involved basis at the rates set forth upon incorporated **Attachment B, Hourly Fee Breakdown (if applicable)**, with a maximum cost of \$ _____;

and shall be paid in monthly installments as specified in the Agreement.

Work shall begin on _____, 2016, and shall be completed within 1 month. The date of completion of all work is therefore _____, 201____. Liquidated delay damages, if any, are set at the rate of \$0 per day. There are no additional rights and obligations related to this Task Order other than as specified in the Agreement.

Upon execution of this task order by both Surveyor and City, Surveyor is directed to proceed.

IN WITNESS WHEREOF the parties have caused these presents to be executed in their names on the date shown.

Witness:

Buchanan & Harper, Inc.

By: _____ Date: _____
Its:

CITY OF PANAMA CITY BEACH, FLA.

ATTEST:

City Clerk

By: _____ Date: _____
City Manager

BUCHANAN & HARPER
ENGINEERING • PLANNING • SURVEYING LANDSCAPE ARCHITECTURE
735 West 11th Street, Panama City, Florida 32401 • 850.763.7427

via E-Mail

kjenkins@pcb.gov

August 10, 2016

Kelly Jenkins
City of Panama City Beach
Engineering Department
116 S. Arnold Road
Panama City Beach, FL 32413

Re: Highway 79 CRA Segment 3

Dear Kelly,

Based on our review of the requested work, Buchanan and Harper can prepare the requested survey services for a fee of \$16,900. The fee includes all of the necessary survey work to locate the existing Rights of Way of Highway 79, Front Beach Road and Back Beach Road along with the associated parcel and subdivision boundaries as needed to prepare boundary surveys for each of the 9 partial right of way acquisitions. As part of this proposal Buchanan & Harper, Inc. will also prepare sketch of descriptions for each of the 3 Temporary Construction Easements. We estimate the survey work will take approximately three weeks to complete.

Please call me if I can answer any questions and thank you for the opportunity to submit this proposal.

Sincerely,



Jonathan H. Gibson, P.L.S.

Exhibit A