

Panama City Beach Police Department

17110 Firenzo Street
Panama City Beach, Florida 32413-2128
(850) 233-5000 Fax (850) 233-5013

www.beachpolice.org

Panama City Beach Auxiliary/Reserve Division

The following documents need to be turned in with your application:

- Complete Application
- Current picture of applicant
- Complete copy of DD214 or copy of Active Duty Card or CJTC-4 9if applicable)
- Florida Law Enforcement Standards or proof of enrollment in law enforcement standards class
- Personal Inquiry Waiver (attached inside application packet)
- Copy of the following items:
 - a. Birth Certificate
 - b. Florida Driver's License
 - c. Social Security Card
 - d. High School Diploma / GED (if GED must include copy of actual score)

The following will be required after acceptance by Review Board:

- Fingerprints (done at Police Department)
- Drug Screen (Department covers cost)
- Physical Examination (Applicant covers cost)
- Background Investigation (performed by Departmental Personnel)

After completion of Auxiliary/Reserve training:

- Affidavit of Applicant (CJSTC 68)
- Oath of Office

These documents are specific for ALL law enforcement agencies by the Criminal Justice Standards and Training Commission of the Florida Department of Law Enforcement, Tallahassee, Florida.

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Auxiliary/Reserve Unit Application

Date _____

Applicants full name (F,M,L) _____

Maiden name (if applicable) _____

SSN _____ - _____ - _____ FL. Driver's license # _____

Other driver's license # (if applicable) _____ State _____

Home address _____

City _____ State _____ Zip code _____

How long at this address _____ Date of Birth _____ Age _____

Home phone # _____ Work /Cell phone # _____

Place of Birth _____ Married / Single _____ How long _____

Spouses name _____ # of Children _____

Current employer _____ How long _____

Supervisor's name _____ Phone # _____

Military Service (yes/no) _____ Branch of service (if applicable) _____

Date & type of discharge _____ Length of service _____

Have you ever been employed in law enforcement? _____ Where _____

When _____ How long _____

Reason for leaving _____

Have you ever been arrested for a crime? _____ If yes, explain _____

Have you ever been dismissed from any employment? _____ If yes, explain _____

Do you have a high school diploma or GED? _____

Where obtained (school name & year) _____

Education

High school name _____ City/State _____

College name _____ City/State _____

Date & type of degree earned _____

Number of quarter/semester hours attended _____

Any formal law enforcement school (s) attended _____ If yes, describe _____

Dates and certificates earned _____

Employment Record (list last three)

1. Name/address _____

_____ From _____ To _____

Supervisor's name and phone # _____

2. Name/address _____

_____ From _____ To _____

Supervisor's name and phone # _____

3. Name/address _____
_____ From _____ To _____
Supervisor's name and phone # _____

Personal References (list three)

1. Name _____
Home phone # _____ Cell / Work phone # _____
2. Name _____
Home phone # _____ Cell / Work phone # _____
3. Name _____
Home phone # _____ Cell / Work phone # _____

Parents name, address & phone # _____

Do you use any habit forming drugs? _____ Do you use alcoholic beverages? _____
If yes, give details _____

Have you ever engaged in the unlawful use of any illegal substance, sold, delivered, manufactured, smuggled, trafficked in or possessed any illegal substance or drug paraphernalia? _____
If yes, explain _____

Have you ever committed a crime, whether arrested or not, that would constitute a felony or first degree misdemeanor? _____ If yes, explain what and when _____

Height _____ Weight _____ Hair color _____ Eye color _____

Have you ever had a contagious disease, serious injury, operation or any physical disabilities? _____

If yes, explain what and when _____

Are you currently under the care of a physician? _____ If yes, explain _____

Is there anything in your background that would embarrass this Department? _____

If yes, explain _____

Are you withholding any pertinent information from your applications? _____

If yes, explain _____

I swear / affirm that the above listed information is the truth and that any false statements will result in my application being rejected or my being dismissed from this Department.

Signature

Date

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PERSONAL INQUIRY WAIVER

Applicant's name (F,M,L) _____
Date of birth _____ SSN # _____

I respectfully request and authorize you to furnish the Panama City Beach Police Department, Panama City Beach, Florida, with any and all information that you may have concerning my work record, school record, reputation and financial and credit status. Please include any and all medical, physical and mental records or reports including all information on a confidential or privileged nature and copies of same, if requested. This information is to be used to assist in determining my qualifications and fitness for the position that I am seeking with the Panama City Beach Police Department.

I hereby release you, your organization or others from any liability or damage which may result from furnishing the information requested above.

Applicant's signature _____ Date _____

Address _____

State of Florida, County of _____ Before me personally appeared
_____ who says that he/she executed the above instrument of
his/her own free will and accord with full knowledge of the purpose therefore.

Sworn to and subscribed in my presence this _____ day of _____, 20_____

Notary Public _____

My commission expires _____ Notary Seal/Stamp

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Auxiliary/Reserve Unit Required Work Hours

I understand that I am to commit a minimum of 32 hours a month during the peak season (March 1 through Labor Day) and 16 hours a month (Tuesday after Labor Day through February 28/29). I know that during the peak season, I will commit the hours needed on Friday and/or Saturday nights unless I have consulted with the Auxiliary/Reserve Coordinator. On certain holidays, special events, and heavy tourist times, I will be asked to work more hours. I also understand that once I am a member of the Department, I will advise each week what weekend night I intend to work.

I understand that if I fail to meet the minimum 32/16 work requirements for a period of three (3) separate months, I will be dismissed from the Panama City Beach Police Department. These three months do not have to be consecutive in order for my dismissal.

I understand that I will not be allowed to work any off-duty employment as a member of the Panama City Beach Police Department for one (1) year after my acceptance date. This will not include any Department events such as Triathlons, parades, holiday events, festivals, etc. or any event that the Chief of Police deems necessary for the officers to work. Furthermore, after my one year time limit, I understand that there will be certain times of the year where off-duty employment will not be authorized such as Spring Break, major holidays, etc. These dates shall be posted in advance so that no conflicts occur.

Signature _____

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AUGUST 29, 2012

DEPARTMENT APPROVED DUTY WEAPONS

Listed below are the makes of firearms that have been approved and adopted by the Panama City Beach Police Department for on-duty purposes:

Revolver – (.38 and/or .357 mag)

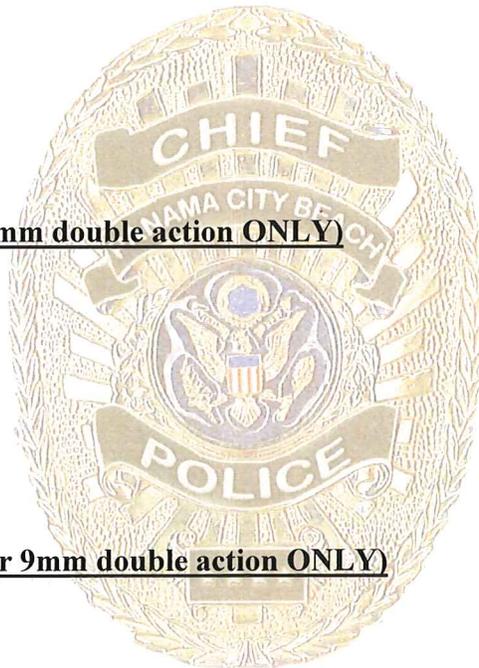
1. Smith & Wesson
2. Colt
3. Ruger
4. Taurus

Semi-automatic pistol – (9mm double action ONLY)

1. Beretta
2. Smith & Wesson
3. Sig-Saur
4. Ruger
5. Taurus
6. Glock

Back-up firearms – (.380 or 9mm double action ONLY)

1. Beretta
2. Smith & Wesson
3. Sig-Saur
4. Ruger
5. Taurus
6. Glock



Any other types of firearms must be approved by the firearms training staff by a written request from the officer/applicant.

Drew R. Whitman
Chief of Police

(VI)
PANAMA CITY BEACH POLICE
BACKGROUND QUESTIONNAIRE

You may use the back page of the questionnaire to further explain your answer if necessary. If you have any questions concerning your background or truth verification testing write them on the back page of the test.

(NOTE: This is your opportunity to fully explain your history. Please take full advantage of this and be as specific and detailed as possible. If you are not completely honest and up front with your answers or intend to be intentionally vague with your responses, the result will be termination from the employment process.)

(A)
UNDETECTED CRIMES

Have you ever been involved in any of the following? (If yes to any please include when, where and value on the back of this page.)

- | | | |
|--|-----------|----------|
| 1. Switching price tags | Yes _____ | No _____ |
| 2. Car Theft | Yes _____ | No _____ |
| 3. Theft of car parts | Yes _____ | No _____ |
| 4. Robbery | Yes _____ | No _____ |
| 5. Burglary (home/business) | Yes _____ | No _____ |
| 6. Embezzlement | Yes _____ | No _____ |
| 7. Concealed Weapon | Yes _____ | No _____ |
| 8. Fires you started | Yes _____ | No _____ |
| 9. Con games | Yes _____ | No _____ |
| 10. Leaving scene of accident | Yes _____ | No _____ |
| 11. Counterfeiting | Yes _____ | No _____ |
| 12. Fire bombing | Yes _____ | No _____ |
| 13. Mugging | Yes _____ | No _____ |
| 14. Assault | Yes _____ | No _____ |
| 15. Buy, sell or possess stolen property | Yes _____ | No _____ |
| 16. Using stolen credit card | Yes _____ | No _____ |
| 17. Failure to pay alimony/child support | Yes _____ | No _____ |
| 18. Illegally obtaining public assistance
Workers compensation or unemployment by fraud | Yes _____ | No _____ |

19. Have you ever filed an insurance claim that was not accurate (over estimating losses)? Yes _____ No _____ (If yes, explain details)
20. Have you ever used a fraudulent document for personal gain? Yes _____ No _____ (If yes, explain details)
21. Were you ever in a fight in which a weapon was used? Yes _____ No _____ (If yes, explain details)
22. Have you ever physically abused a spouse, girlfriend, boyfriend or child? Yes _____ No _____ (If yes, explain details)
23. Have you ever intentionally damaged property belonging to another person? Yes _____ No _____ (If yes, explain details)
24. Have you ever filed a false police report? Yes _____ No _____ (If yes, explain details)
25. What is the most serious thing you have done in your life that could/would be considered illegal or immoral?
- _____
- _____
- _____
- _____
26. Have you ever sexually assaulted anyone? Yes _____ No _____ (If yes, explain details)
27. Have you ever been accused of any misconduct? Yes _____ No _____ (If yes, explain details)
28. Have you ever been questioned by a law enforcement agency as a suspect in an investigation? (Do not include situations in which you were the victim or witness to a crime.) Yes _____ No _____ (If yes, explain details)
29. Other than what has already been covered, have you been involved in anything that you could have been arrested for? Yes _____ No _____ (If yes, explain details)
30. Have you ever belonged to or associated with anyone belonging to any organization, past or present, that would place the integrity of the Panama City Beach Police Department in question (e.g., KKK, Nazi organization, gang member, organized crime)? Yes _____ No _____ (If yes, explain details)

31. Do you now or have you ever had regular association with persons whom you knew, or should have known, were under criminal investigation or who had a reputation in the community or with law enforcement agencies for involvement in criminal behavior?
Yes _____ No _____ (If yes, explain details)

(B)
MILITARY

- 1 Have you ever served in any military organization of the United States?
Yes _____ No _____ If yes, which branch? _____
- 2 What type of discharge did you receive?
Honorable _____ Dishonorable _____ Honorable
conditions _____ General _____ Other _____
- 3 Dates of active duty- _____
- 4 Have you ever been court martialed, tried on charges or were you the subject of a summary court, dock court, Captain's Mast, company punishment or any other type of disciplinary action while a member of the armed forces?
Yes _____ No _____ (If yes, explain details)
- 5 Are there any incidents concerning your military career that could possibly affect this examination?
Yes _____ No _____ (If yes, explain details)

(C)
ARREST RECORD

- 1 Have you ever been arrested, charged, or detained by a law enforcement agency? (Include any arrests in which the charges were dropped, reduced, found not guilty, or in which records were sealed or expunged.)
Yes _____ No _____ (If yes, explain details to include the charge, arresting agency, date and the final disposition of the case.)
- 2 Have you ever served probation, parole community control, or community service?
Yes _____ No _____ (If yes, explain details)
- 3 What fines have you been required to pay, and were they paid on time? (Other than traffic)

4 Have you ever been fingerprinted by a law enforcement agency?
Yes _____ No _____ (If yes, provide agency,
Date and reason why you were fingerprinted.)

(D)
DRUG USAGE

1 How many times in your life have you used Cannabis? (Please include approximate dates and how many times weekly, monthly.)

2 When was the last time you used Cannabis?

3 Have you used any of the following? (If yes, include total number of times used)

- A. Barbiturates _____
- B. Amphetamines _____
- C. LSD _____
- D. Ice or Methamphetamine _____
- E. Another person's prescription _____
- F. Mescaline _____
- G. Steroids _____
- H. Crack _____
- I. Cocaine _____
- J. Heroin _____
- K. Ecstasy _____
- L. Designer drugs _____

Any other illegal substance not listed _____

4 Have you ever used inhalants or any other legal substance to get high? (Paint thinner, aerosol, and glue)
Yes _____ No _____ (If yes explain details)

5 Have you ever been involved in the purchase of any illegal drug? (Any amount from a joint to a kilo)
Yes _____ No _____ (If yes, include type of drug,
The amount, the circumstances and the last time)

- 6 Have you ever been involved in the sale of illegal drugs, either directly or indirectly?
Yes _____ No _____ (If yes, include type of Drug, the amount, circumstances and last time)
- 7 Have you benefited from the sale of illegal drugs, to include money, free drugs, or sexual favors? (Note, if you received any money from a friend or family Member involved in drug sales indirectly, list here and give details)
Yes _____ No _____ (If yes explain details)
- 8 Have you ever set up a drug deal?
Yes _____ No _____ (If yes, explain details)
- 9 Have you been in the company of people using illegal drugs?
Yes _____ No _____ (If yes, explain details)
- 10 What is the total amount of money you have spent on illegal drugs in your life?

- 11 Have you ever driven a motor vehicle under the influence of illegal drugs?
Yes _____ No _____ (If yes, explain details)
- 12 Have you ever used medicine from another person's prescription to get high?
Yes _____ No _____ (If yes, explain details)
- 13 Have you ever tried to grow or cultivate any illegal drugs? (Include any amount from one seed and up)
Yes _____ No _____ (If yes, explain details)
- 14 Explain, in detail any other information relating to illegal drug use or involvement, which has not been covered, to include transportation, manufacturing, etc.

(E)
THEFT OF MERCHANDISE

1 Estimate the total amount of merchandise, tools and equipment that you have taken.

___ \$50,000	___ \$5,000	___ \$500	___ \$75
___ \$40,000	___ \$4,000	___ \$400	___ \$50
___ \$30,000	___ \$3,000	___ \$300	___ \$25
___ \$20,000	___ \$2,000	___ \$200	___ \$20
___ \$10,000	___ \$1,000	___ \$100	___ \$5

2 Name the single most expensive item that you have ever taken?

Item _____ amount _____ date _____

3 Have you ever taken anything or shoplifted anything from a business? (Include personal and employee theft)

Yes _____ No _____ (If yes, explain details)

4 Have you ever been with anyone who was stealing merchandise or equipment?

Yes _____ No _____ (If yes, explain details)

5 Have you ever taken anything from your current or former employer?

Yes _____ No _____ (If yes, explain details)

6 Have you ever purchased, pawned or sold an item, which you knew or should have known it to be stolen?

Yes _____ No _____ (If yes, explain details)

(F)
EMPLOYMENT HISTORY

1 Have you ever been terminated or asked to resign from a job?

Yes _____ No _____ (If yes, explain details)

2 Have you ever been disciplined by your current or previous employers?

Yes _____ No _____ (If yes, explain details)

3 Have you ever resigned or been given the opportunity to resign from a job in which you were under investigation for a policy violation or misconduct?

Yes _____ No _____ (If yes, explain details)

- 4 Did you list **ALL** of your jobs for the past ten (10) years on your employment application, to include part-time and temporary jobs?
Yes _____ No _____ (If no, explain details)

(G)
DRIVING HISTORY

- 1 Has your driver's license ever been suspended or revoked?
Yes _____ No _____ (If yes, explain details)
- 2 What states, other than Florida, have you had a driver's license in? (List all states and include temporary or learning permits _____)
- 3 Have you ever received a traffic citation(s)?
Yes _____ No _____ (If yes, please list)

- 4 How many times have you driven a vehicle while under the influence of alcohol, where if stopped, you could have been arrested? _____. When was the last time? _____
- 5 Have you been involved in any other acts, involving alcohol that could be considered criminal?
Yes _____ No _____ (If yes, explain details)

(H)
FINANCIAL HISTORY

- 1 Have you every filed bankruptcy?
Yes _____ No _____ (If yes, explain details)
- 2 Have you ever had anything repossessed?
Yes _____ No _____ (If yes, explain details)
- 3 Have you ever been involved in any civil actions (past or present)?
Yes _____ No _____ (If yes, explain details)
- 4 Are you currently more than three (3) months behind on any bills?
Yes _____ No _____ (If yes, explain details)

- 5 Are any creditors pursuing your for outstanding debts?
Yes _____ No _____ (If yes, explain details)
- 6 Are there any financial obligations or bills that you have refused to pay or feel are not responsible for?
Yes _____ No _____ (If yes, explain details)
- 7 Have you ever been or are you currently responsible for any child support payments?
Yes _____ No _____ (If yes, explain details)
- 8 Estimate the amount of debt you owe excluding house and car payments. _____

(I)
ALIASES

- 1 List **ALL NAMES** that you have ever used, to include maiden, nick names, married and legal name changes.

I CERTIFY THAT THE ABOVE INFORMATION PROVIDED IS TRUE AND CORRECT. I HAVE BEEN COMPLETELY TRUTHFUL IN MY ANSWERS TO THESE QUESTIONS.

SIGNATURE

(VII)

QUESTIONS FOR CURRENT OR FORMER LAW ENFORCEMENT OFFICERS

If you answer yes to **ANY** of the following questions, please explain and provide details to include where you were employed at the time and date of the occurrence. Use additional paper or the back of questionnaire if necessary.

- 1 Have you ever accepted a cash bribe or gratuity?
Yes _____ No _____
2. Have you ever taken (stolen) anything from an investigative site?
Yes _____ No _____
- 3 Have you ever stolen from a prisoner or detainee?
Yes _____ No _____
- 4 Have you ever been investigated or accused of using excessive force?
Yes _____ No _____
- 5 Have you ever used more force than was necessary to subdue another person or have you ever witnessed an excessive force situation?
Yes _____ No _____
- 6 Have you ever struck a handcuffed or restrained prisoner?
Yes _____ No _____
- 7 Have you ever falsified any type of official report?
Yes _____ No _____
- 8 Have you ever used your position as a law enforcement officer for personal gain?
Yes _____ No _____
- 9 Have you ever been the subject of an internal investigation? If yes, list in chronological order, short synopsis and outcome to include discipline received. PLEASE BE SPECIFIC.
Yes _____ No _____
- 10 Do you have any active or pending internal investigations or discipline?
Yes _____ No _____
- 11 As a law enforcement officer, have you ever been disciplined? Please include oral and written reprimands, suspensions, and anything that would currently or have been purged from your personnel file.

- Yes _____ No _____
- 12 Have you ever taken cash, property or a valuable from a dead person?
Yes _____ No _____
- 13 Have you ever taken property, cash or a valuable from an intoxicated person?
Yes _____ No _____
- 14 Have you ever lied to a police supervisor?
Yes _____ No _____
- 15 Have you ever told a friend, acquaintance or relative about an investigation involving them?
Yes _____ No _____
- 16 Have you ever provided or been paid to provide confidential information to an unauthorized person?
Yes _____ No _____
- 17 Have you ever removed, destroyed or altered police records or files?
Yes _____ No _____
- 18 Have you ever disclosed the identity of a confidential informant to an unauthorized person?
Yes _____ No _____
- 19 Have you ever disclosed the identity of an undercover law enforcement officer to an unauthorized person?
Yes _____ No _____
- 20 Have you ever lied under oath? EXPLAIN CIRCUMSTANCES.
Yes _____ No _____
- 21 Since becoming a law enforcement officer, have you ever committed a felony crime?
Yes _____ No _____
- 22 Have you ever used your position as a law enforcement officer to take sexual advantage of anyone?
Yes _____ No _____
- 23 As a law enforcement officer, have you ever engaged in a sexual act on duty?
EXPLAIN EACH INCIDENT.

- Yes _____ No _____
- 24 Have you ever been involved in any shooting incident?
Yes _____ No _____
- 25 Have you ever been the subject of a grand jury investigation?
Yes _____ No _____
- 26 Have you ever been the subject of any civil law suits, prior or pending?
Yes _____ No _____
- 27 Have you ever been involved in an on duty motor vehicle accident? Please list each and include who was at fault.
Yes _____ No _____
- 28 Since becoming a law enforcement officer, have you used any illegal drugs?
Yes _____ No _____
- 29 Have you ever used alcohol or illegal drugs on duty? (Other than sanctioned law enforcement operations)
Yes _____ No _____
- 30 Explain any circumstances or incident in which you have been involved in as a law enforcement officer that could have a negative impact on your employment with the Panama City Beach Police:

I certify that the above information provided is true and correct. I have been completely truthful in my answers to these questions.

Signature

QUESTIONS FOR CORRECTIONS OFFICERS

If you answer yes to **ANY** of the following questions, please explain and provide details to include where you were employed at the time and the date of the occurrence. Use additional paper or the back of this questionnaire if necessary.

- 1 Have you ever introduced contraband into a correctional facility for an inmate or another officer?
Yes _____ No _____

- 2 Since becoming a correctional officer, have you had sexual involvement with an inmate of another officer on duty?
Yes _____ No _____

- 3 Have you ever accepted a bribe from an inmate?
Yes _____ No _____

- 4 Have you ever had or maintained a friendship or relationship with an inmate after they were released?
Yes _____ No _____

- 5 Have you ever kept, used or given away inmates property?
Yes _____ No _____

I certify that the above information proved is true and correct. I have been completely truthful in my answers to these questions.

Signature