

**RESOLUTION 16-58**

**A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A SHORT WHEELBASE CARGO VAN FOR THE UTILITIES DEPARTMENT IN THE BASIC AMOUNT OF \$20,799.**

WHEREAS, on March 18, 2015, the City received bids for the purchase of short wheelbase cargo vans, among other vehicles, for the utility department, which bid was awarded to Hub City Ford by the City Council on March 26, 2015; and

WHEREAS, the City's Utility Department has budgeted funds in this fiscal year to purchase a short wheelbase cargo van; and

WHEREAS, the City's Charter approves the piggyback purchase of goods which have been competitively bid within one year of the City's proposed purchase.

**NOW THEREFORE, BE IT RESOLVED** that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and Hub City Ford, relating to the purchase of one short wheelbase cargo van, in the basic amount of Twenty Thousand, Seven Hundred Ninety Nine Dollars (\$20,799), with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval.

**THIS RESOLUTION** shall be effective immediately upon passage.

**PASSED** in regular session this 25<sup>th</sup> day of February, 2016.

**CITY OF PANAMA CITY BEACH**

By: Gayle E. Oberst  
Gayle E. Oberst, Mayor


**ATTEST:**

Diane Fowler  
Diane Fowler, City Clerk

# Memorandum

To: Mario Gisbert

CC: Holly White

From: Al Shortt 

Date: February 19, 2016

Subject: Utilities Department Fleet Vehicle Purchase

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Staff allocated funds in the FY 2015-2016 water and wastewater utilities budget to purchase several service vehicles. All but one of the vehicle purchases were publically bid and awarded a few months ago. Staff deferred acquiring one until a determination was made concerning whether the type of vehicle would be changed. At this time staff desires to purchase one additional 2016 short wheelbase cargo van from Hub City Ford, piggybacking on a previous utility fleet vehicle bid the City received on March 18, 2015. Attached is a copy of that bid tabulation and a letter from Hub City Ford agreeing to match the original bid amount. Staff recommends that the Council authorize the City Manager to purchase the vehicle from Hub City Ford in the amount of \$20,799.

This fleet purchase is budgeted and the proposed vehicle cost is below the budgeted amount. If approved by the council, a purchase order will be issued and delivery is expected within 20 weeks.

**CITY OF PANAMA CITY BEACH  
 BID TABULATION  
 UTILITY DEPARTMENT FLEET VEHICLES**  
 March 18, 2015 - 2:00 p.m.

BIDDER	ADDRESS	UNIT BID AMOUNT & QUANTITY TO PURCHASE			
		3/4 TON SERVICE BODY 4x2	1 1/2 TON 4X4 SERVICE BODY	1 1/2 TON 4X2 SERVICE BODY	MID SIZE SWB CARGO VAN
HUB CITY FORD	4080 South Ferdon Blvd. Cresview, FL 32538	\$27,299.00	\$38,399.00	\$35,996.00	\$26,598.00
LOW BID		\$27,299.00	\$38,399.00	\$35,996.00	\$26,598.00
QUANTITY		1	1	1	3
SUB TOTAL		\$27,299.00	\$38,399.00	\$35,996.00	\$62,397.00
DEPARTMENT		80% WATER / 20% WW	80% WATER / 20% WW	80% WATER / 20% WW	100% WASTEWATER

TOTAL # OF VEHICLES = 8

TOTAL COST OF VEHICLE \$217,289.00

BID TOTAL	
WATER DEPT. VEHICLE BUDGET FY 14-15	\$125,033.10
WASTEWATER DEPT. VEHICLE BUDGET FY 14-15	\$92,255.90
TOTALS	\$217,289.00

**Fleet Department**  
windrow1@windrowfleetsales.com



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FEBRUARY 18, 2016

CITY OF PANAMA CITY BEACH

AL SHORTT,

I CAN SELL YOU A 2016 TRANSIT CONNECT, JUST LIKE THE LAST ONE WE SOLD TO YOU FOR THE SAME PRICE FOR \$20799.00. IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CALL ME.

THANK YOU,



JOSEPH WINDROW