

# ELEVATION CERTIFICATE

IMPORTANT: Follow the instructions on pages 1-9.

OMB No. 1660-0008  
 Expiration Date: July 31, 2015

## SECTION A - PROPERTY INFORMATION

<b>A1. Building Owner's Name</b>	<b>FOR INSURANCE COMPANY USE</b>
<b>CRS EC Checklist</b>	<b>Policy Number:</b>
<b>A2. Building Street Address</b> (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.	<b>Company NAIC Number:</b>

**City** Either A2 or A3 must be completed      **State**      **ZIP Code**

**A3. Property Description** (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.)

**A4. Building Use** (e.g., Residential, Non-Residential, Addition, Accessory, etc.) \_\_\_\_\_  
**A5. Latitude/Longitude:** Lat. \_\_\_\_\_ Long. \_\_\_\_\_ Horizontal Datum:  NAD 1927     NAD 1983

**A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.**

**A7. Building Diagram Number** \_\_\_\_\_

<p><b>A8. For a building with a crawlspace or enclosure(s):</b></p> <p>a) Square footage of crawlspace or enclosure(s) _____ sq ft</p> <p>b) No. of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade _____</p> <p>c) Total net area of flood openings in A8.b _____ sq in</p> <p>d) Engineered flood openings?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p>	<p><b>A9. For a building with an attached garage:</b></p> <p>a) Square footage of attached garage _____ sq ft</p> <p>b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade _____</p> <p>c) Total net area of flood openings in A9.b _____ sq in</p> <p>d) Engineered flood openings?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
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## SECTION B - FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

<b>B1. NFIP Community Name &amp; Community Number</b>		<b>B2. County Name</b>	<b>B3. State</b>
<b>B4. Map/Panel Number</b>	<b>B5. Suffix</b>	<b>B6. FIRM Index Date</b>	<b>B7. FIRM Panel Effective/ Revised Date</b>
		<b>B8. Flood Zone(s)</b>	<b>B9. Base Flood Elevation(s) (Zone AO, use base flood depth)</b>

**B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9:**  
 FIS Profile     FIRM     Community Determined     Other/Source: \_\_\_\_\_

**B11. Indicate elevation datum used for BFE in Item B9:**     NGVD 1929     NAVD 1988     Other/Source: \_\_\_\_\_

**B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)?**     Yes     No  
 Designation Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_     CBRS     OPA

## SECTION C - BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

**C1. Building elevations are based on:**     Construction Drawings\*     Building Under Construction\*     **Finished Construction**  
 \*A new Elevation Certificate will be required when construction of the building is complete.

**C2. Elevations - Zones A1-A30, AE, AH, A (with BFE), VE, V1-V30, V (with BFE), AR, AR/A, AR/AE, AR/A1-A30, AR/AH, AR/AO. Complete Items C2.a-h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.**

**Benchmark Utilized:** \_\_\_\_\_      **Vertical Datum:** \_\_\_\_\_

**Indicate elevation datum used for the elevations in Items a) through h) below.**     NGVD 1929     NAVD 1988     Other/Source: \_\_\_\_\_  
 Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

a) Top of bottom floor (including basement, crawlspace, or enclosure floor)	_____	_____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
b) Top of the next higher floor	_____	_____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
c) Bottom of the lowest horizontal structural member (V Zones only)	_____	_____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
d) Attached garage (top of slab)	_____	_____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
e) Lowest elevation of machinery or equipment servicing the building (Describe type of equipment and location in Comments)	_____	_____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
f) Lowest adjacent (finished) grade next to building (LAG)	_____	_____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
g) Highest adjacent (finished) grade next to building (HAG)	_____	_____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support	_____	_____	<input type="checkbox"/> feet	<input type="checkbox"/> meters

## SECTION D - SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Check here if comments are provided on back of form.      Were latitude and longitude in Section A provided by a licensed land surveyor?     Yes     No  
 Check here if attachments.

<b>Certifier's Name</b>		<b>License Number</b>	
<b>Title</b>	<b>Company Name</b>		
<b>Address</b>	<b>City</b>	<b>State</b>	<b>ZIP Code</b>
<b>Signature</b>	<b>Date</b>	<b>Telephone</b>	

PLACE  
SEAL  
HERE

**ELEVATION CERTIFICATE, page 2**

<b>IMPORTANT: In these spaces, copy the corresponding information from Section A.</b>			<b>FOR INSURANCE COMPANY USE</b>	
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.			Policy Number:	
City	State	ZIP Code	Company NAIC Number:	

**SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION (CONTINUED)**

Copy both sides of this Elevation Certificate for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments

Signature

Date

**SECTION E – BUILDING ELEVATION INFORMATION (SURVEY NOT REQUIRED) FOR ZONE AO AND ZONE A (WITHOUT BFE)**

For Zones AO and A (without BFE), complete Items E1–E5. If the Certificate is intended to support a LOMA or LOMR-F request, complete Sections A, B, and C. For Items E1–E4, use natural grade, if available. Check the measurement used. In Puerto Rico only, enter meters.

- E1.** Provide elevation information for the following and check the appropriate boxes to show whether the elevation is above or below the highest adjacent grade (HAG) and the lowest adjacent grade (LAG).
- a) Top of bottom floor (including basement, crawlspace, or enclosure) is \_\_\_\_\_  feet  meters  above or  below the HAG.
- b) Top of bottom floor (including basement, crawlspace, or enclosure) is \_\_\_\_\_  feet  meters  above or  below the LAG.
- E2.** For Building Diagrams 6–9 with permanent flood openings provided in Section A Items 8 and/or 9 (see pages 8–9 of Instructions), the next higher floor (elevation C2.b in the diagrams) of the building is \_\_\_\_\_  feet  meters  above or  below the HAG.
- E3.** Attached garage (top of slab) is \_\_\_\_\_  feet  meters  above or  below the HAG.
- E4.** Top of platform of machinery and/or equipment servicing the building is \_\_\_\_\_  feet  meters  above or  below the HAG.
- E5.** Zone AO only: If no flood depth number is available, is the top of the bottom floor elevated in accordance with the community's floodplain management ordinance?  Yes  No  Unknown. The local official must certify this information in Section G.

**SECTION F – PROPERTY OWNER (OR OWNER'S REPRESENTATIVE) CERTIFICATION**

The property owner or owner's authorized representative who completes Sections A, B, and E for Zone A (without a FEMA-issued or community-issued BFE) or Zone AO must sign here. The statements in Sections A, B, and E are correct to the best of my knowledge.

**Property Owner or Owner's Authorized Representative's Name** Complete Section F if no BFE and Section E is used

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

**Signature** \_\_\_\_\_ Date \_\_\_\_\_ Telephone \_\_\_\_\_

Comments

Check here if attachments.

**SECTION G – COMMUNITY INFORMATION (OPTIONAL)**

The local official who is authorized by law or ordinance to administer the community's floodplain management ordinance can complete Sections A, B, C (or E), and G of this Elevation Certificate. Complete the applicable item(s) and sign below. Check the measurement used in Items G8–G10. In Puerto Rico only, enter meters.

- G1.  The information in Section C was taken from other documentation that has been signed and sealed by a licensed surveyor, engineer, or architect who is authorized by law to certify elevation information. (Indicate the source and date of the elevation data in the Comments area below.)
- G2.  A community official completed Section E for a building located in Zone A (without a FEMA-issued or community-issued BFE) or Zone AO.
- G3.  The following information (Items G4–G9) is provided for community floodplain management purposes.

G4. Permit Number	G5. Date Permit Issued	G6. Date Certificate Of Compliance/Occupancy Issued
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G7. This permit has been issued for:  New Construction  Substantial Improvement

G8. Elevation of as-built lowest floor (including basement) of the building: \_\_\_\_\_  feet  meters Datum \_\_\_\_\_

G9. BFE or (in Zone AO) depth of flooding at the building site: \_\_\_\_\_  feet  meters Datum \_\_\_\_\_

G10. Community's design flood elevation: \_\_\_\_\_  feet  meters Datum \_\_\_\_\_

**Local Official's Name** If G1, G2, G8 or G9 are checked \_\_\_\_\_ Title \_\_\_\_\_

Community Name \_\_\_\_\_ Telephone \_\_\_\_\_

**Signature** \_\_\_\_\_ Date \_\_\_\_\_

Comments

Check here if attachments.