

PANAMA CITY BEACH CITY COUNCIL

AGENDA

NOTE: AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS THE CITY OF PANAMA CITY BEACH COMMUNITY REDEVELOPMENT AGENCY AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY.

REGULAR

MEETING DATE: November 12, 2015

MEETING TIME: 6:00 P.M.

- I. INVOCATION: PASTOR JOHN WOODROW OF THE GULFVIEW UNITED METHODIST CHURCH
- II. PLEDGE OF ALLEGIANCE: MAYOR GAYLE F. OBERST
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. DF CONSENT AGENDA
 - 1 *"THANKSGIVING PROCLAMATION". "A Proclamation honoring Thursday, November 26, 2015 as "Thanksgiving Day" in Panama City Beach."*
 - 2 *"NATIONAL PEARL HARBOR REMEMBRANCE DAY". "A Proclamation designating December 7, 2015 as "National Pearl Harbor Remembrance Day" with the flags being lowered to half-staff on that day.*
 - 3 *RESOLUTION 16-07, CANCELLATION OF COASTAL COMMUNITY BANK DEVELOPMENT AGREEMENT. The City Council approved cancellation of the Development Agreement at the October 22, 2015 City Council meeting. "BE IT RESOLVED that the appropriate officers of the City are authorized to execute and deliver on behalf of the City a Cancellation of Development Agreement between the City and Buckhorn Beach Investments, LLC, successor in interest to Coastal Community Bank, relating to the termination of those certain development rights established in the Development Agreement with Coastal Community Bank for the approximate 1.97 acre parcel of land located at the intersection of the Panama City Beach Parkway and Henry Avenue, entered by the parties on October 30, 2007; in substantially the form attached and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval."*
 - 4 *RESOLUTION 16-15, EXTENSION OF PEST CONTROL CONTRACT. The original Contract, dated 11/12/13, allowed for a one year renewal upon the City's request. The service will be bid out again next year. "BE IT RESOLVED that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Extended Agreement with Florida Pest Control, renewing and extending for one year the original Agreement, dated 11/20/13, in accordance with the terms of that Agreement, relating to pest control services to be performed on the City Hall Campus, for the total amount of \$3780, in substantially the form attached and presented to the Council today, with such insertions, omissions or deletions as may be approved by the City Manager whose execution of such Agreement shall be conclusive evidence of such approval."*
 - 5 *RESOLUTION 16-16, BIDS-PARKS DOUBLE DRUM ROLLER PURCHASE. Staff advertised for bids for the purchase of a new double drum roller for the Parks & Recreation Department. Three*

bids were submitted. STAFF RECOMMENDS approval of the lowest bidder, Cowin Equipment, for \$33,316.00. The Parks & Recreation Budget can sufficiently cover this expense. "BE IT RESOLVED that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and Cowin Equipment Company, Inc., relating to the purchase of a Volvo 47.2 inch double drum roller for Parks and Recreation, in the basic amount of \$33,316, in substantially the form of the quote attached and presented to the Council today, with such insertions, omissions or deletions as may be approved by the City Manager whose execution of such Agreement shall be conclusive evidence of such approval."

6 *RESOLUTION 16-17, CHRISTMAS PARADE ROAD CLOSURES. "A Resolution of the City of Panama City Beach requesting temporary closing of portions of Front Beach Road (U.S.98A) on December 12, 2015 to permit the annual Christmas Parade; and providing an immediately effective date."*

7 *RESOLUTION 16-19, BIDS- FRANK BROWN COURTS RESURFACING. The Parks and Recreation Department received two bids for the "Court Surfacing" project. Only one bidder met the specifications requested. The second bidder did not provide documentation showing that they are an approved member of the American Sports Builders Association (ASBA) or a Certified Tennis Court Builder as designated by the ASBA. They also did not offer the Premier Court product. These were requirements listed in the bid specifications. STAFF RECOMMENDS that the Council authorize the City to contract with the only responsive bidder, American Tennis Courts for \$87,180 for the Court Surfacing Project. A suggested motion is provided should the council choose to award it. This amount came in under the planned budget for the project of \$90,000. "BE IT RESOLVED that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and American Tennis Courts, Inc., relating to the resurfacing of tennis courts, basketball courts, and pickle ball courts at Frank Brown Park and Lyndell Center, in the basic amount of \$87,180, in substantially the form of the quote attached and presented to the Council today, with such insertions, omissions or deletions as may be approved by the City Manager whose execution of such Agreement shall be conclusive evidence of such approval."*

8 *RESOLUTION 16-20, BIDS- CONSERVATION PARK TRAIL STABILIZATION PROJECT 2015. Since the Conservation Park opened in 2011, staff has been working to implement a management program to restore the former tree farming site to a more natural condition. Recreational and environmental education opportunities are also being developed for the public to experience the park's natural setting. Conservation Park's twenty-five miles of internal trails and boardwalks give the public access to many areas of the 2,900 acre site, along with a connection to the entire Gayle's Trails network. Several miles of sandy trails have been improved over the past 5 years to provide a surface that allows cyclists to ride the trails. This fiscal year, staff budgeted \$300,000 to stabilize another 4.5+ miles of trails in the north and western sections of the park that are difficult for cyclists to travel. An exhibit showing the areas to be stabilized is attached. Last year, the City earned over \$300,000 from timber sales in the park and staff desires to reinvest those funds back into the site.*

Staff prepared contract bid documents and publically advertised for construction bids. The work is being bid on a unit price basis for either twelve feet wide or ten feet wide stabilization work. Twelve (12) bidders responded by the closing time and date and a bid tabulation from the public opening is attached. After review of the bids, STAFF RECOMMENDS that the City award the Unit Price Bids to the low bidder, XGD Systems, LLC for the unit costs of \$11.58/LF for Type I stabilization and \$7.83/LF for Type II stabilization, with a not to exceed cost of \$300,000 for project. "BE IT RESOLVED

- 9 **RESOLUTION 16-21, BIDS- UTILITY FLEET VEHICLES.** *Staff allocated funds in the FY 2015-2016 water and wastewater utilities budget to purchase eight service vehicles. All of the vehicles are replacements for existing ones that have reached the end of their useful service life. Bid specifications were prepared and a Request for Bids was publically advertised in the News Herald and on the City website. Two bidders responded and a bid tabulation is attached for review. STAFF RECOMMENDS that the Council authorize the City Manager to purchase the eight vehicles from the lowest bidder on each vehicle as follows: Hub City Ford –Five (5) ½ ton 4x4 trucks @ \$23,996 each. Total purchase amount from Hub City Ford will be \$119,980. Bartow Ford – One (1) ½ ton 4x2 truck @ \$21,689; One (1) ¾ ton 4x2 Service Body truck @ \$26,568; One (1) ¾ ton 4x4 Service Body truck @ \$29,322. Total purchase amount from Bartow Ford will be \$77,579. Costs will also be allocated between the water and wastewater divisions by use as shown on the bid tabulation. This annual fleet purchase is budgeted and total costs are below the budgeted amount. Upon approval, purchase orders will be issued and delivery of all vehicles is expected within 20 weeks thereafter. "A Resolution of the City of Panama City Beach, Florida, approving the purchase of 8 trucks for the Water and Wastewater Utilities Department, in the total amount of \$197,559; authorizing the appropriate officers of the City to execute and deliver contracts with vendors for specific types of vehicles as more particularly set forth in the body of the Resolution; and providing an immediately effective date."*
- 10 **RESOLUTION 16-22, BIDS- BETH AND GARDENIA DRAINAGE IMPROVEMENTS.** *Staff has identified several different areas within Panama City Beach that experience localized stormwater problems. The "Beth and Gardenia Drainage Improvement Project" was identified as one of the areas of concern. CDM – Smith, along with their sub-consultant McNeil Carroll Engineering, completed all design and permitting necessary to bid construction work to provide drainage improvements to alleviate these concerns. The stormwater conveyance system was designed to alleviate standing water within the Fernwood, Gardenia and Beth Street Right of Ways by conveying it to an existing pond located on the west side of Beth Street and interconnecting to another pond on the east side of Beth Street.*
The project was publically advertised and six (6) bidders responded with sealed bids by the required date and time. Bids were publically opened on November 3rd at 2:30 PM. After reviewing the bid documents, Only 4 of the 6 bidders were found to be fully responsive. McNeil Carroll recommends that the Base Bid be awarded to the lowest fully responsive bidder, 814 Sand, Inc., for the lump sum contract amount of \$160,775.00. The consultant's recommendation and bid tabulation are attached for review. STAFF CONCURS with the award recommendation and FURTHER RECOMMENDS APPROVAL by Council. A draft construction

agreement is also attached for your review. The stormwater utility has sufficient funds available to enter into a contract for the work, and the project is included in the current fiscal year budget. The project is expected to be completed in approximately March 2016. "BE IT RESOLVED that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and 814 Sand, Inc., relating to the Beth and Gardenia Street Drainage Improvement Project, in the basic amount of One Hundred Sixty Thousand Seven Hundred Seventy Five Dollars (\$160,775), in substantially the form of the agreement attached and submitted to the Council today, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval."

11 **RESOLUTION 16-24, NEW YEAR'S EVE STREET PARTY, BALL DROP AND ROAD CLOSURES.** *"A Resolution of the City of Panama City Beach related to the New Year's Eve Street Party event; authorizing a ball drop; authorizing road closures within Pier Park on December 30-31, 2015 for the Event's Street Party; and providing an immediately effective date."*

12 **RESOLUTION 16-26, BIDS- PCBPD FLEET VEHICLES PURCHASE.** *Bids were publicly advertised and four bidders responded for the October 21st Bid Opening. STAFF RECOMMENDS APPROVAL to purchase three 2016 Police Dodge Chargers at a cost \$24,242 per vehicle from Bay Dodge; four Chevy 4WD Trucks at a cost of \$26,149.50 per vehicle from Garber Fleet Sales; five Ford Interceptors for patrol at a cost of \$27,335 per vehicle, and three Ford Interceptors for Administration at a cost of \$27,506, all from Hub City Ford. These dealers were the lowest bids for the respective vehicles. The total cost for all 15 vehicles is \$396,517. "A Resolution of the City of Panama City Beach, Florida, approving the purchase of 15 automobiles for the Police department in the total amount of \$396,517; authorizing the appropriate officers of the City to execute and deliver contracts with vendors for specific types of vehicles as more particularly set forth in the body of the Resolution; and providing an immediately effective date."*

13 **RESOLUTION 16-27, BIDS- PCBPD EQUIPMENT PURCHASE AND INSTALLATION.** *Staff recommends approval to purchase and have installed all of the emergency equipment for, if approved, the 15 new vehicles. The Department has normally completed installations but with the increased activities during this time of the year, it's becoming difficult to have officers come off their assignment to do the installations, which can take a month if not longer. Bids were advertised and three sealed bids were received; two did not meet the specific requirements. STAFF RECOMMENDS APPROVAL for HG2 Emergency Lighting's bid of \$89,996 to complete the installations, which will include all emergency equipment, vehicle graphics and window tint. "BE IT RESOLVED that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and HG2 Emergency Lighting, relating to the installation of emergency equipment, graphics and tint on 15 police vehicles, in the basic amount of 89,996, in substantially the form of the agreement attached and submitted to the Council today, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval."*

VI REGULAR AGENDA ITEMS - DISCUSSION/ACTION		
NO.	OFFICIAL	ITEM
1	GFO	BOYS & GIRLS CLUB CIVIC ACHIEVEMENT AWARD.
2	GFO	PCB FIRE/RESCUE RECOGNITION, FIRST RESPONDER APPRECIATION COMMUNITY SERVICE AWARD.
3	GFO	POLICE DEPARTMENT RECOGNITION, 2015 LAW ENFORCEMENT OFFICER OF THE YEAR.
4	GFO	CHECK PRESENTATION TO COPS N' KIDS BY IRONMAN FLORIDA.
5	MG	TDC COLLECTOR SEAT BOARD MEMBER.
6	ML	PLANNING BOARD MEMBER VACANCY.
7	MG	FIRE TRUCK 1 PRESENTATION.
8	MG	RESOLUTION 16-14, WATER HEATER REPLACEMENT, BUDGET AMENDMENT #3, <u>PUBLIC HEARING.</u>
9	PC	RESOLUTION 16-18, COLONY CLUB LAND REAL ESTATE SALES CONTRACT AND BUDGET AMENDMENT #4, <u>PUBLIC HEARING.</u>
10	JS	PALMETTO TRACE PARKING- DISCUSSION.
11	PC	PARTICIPATORY PAVING PROGRAM- DISCUSSION.
12	MG	RESOLUTION 16-23, LOOP ROAD CONSTRUCTION DOCUMENTS.
13	MG	RESOLUTION 16-25, BUDGET AMENDMENT 5 FOR RECEIPT OF FDOT COMPREHENSIVE TRAFFIC ENFORCEMENT (CTEP) GRANT, <u>PUBLIC HEARING.</u>
14	ML	ORDINANCE 1333, AMENDING LDC SECTION 5.02.08 REGARDING SETBACK REQUIREMENTS FOR SWIMMING POOLS ENCLOSED WITH SCREENING, 2 ND READING, <u>PUBLIC HEARING, ADOPTION.</u>
15	ML	ORDINANCE 1364, AMENDING LDC SECTION 5.04.09 SUPPLEMENTAL STANDARDS FOR DUPLEX, TRIPLEX, AND QUADPLEX BUILDINGS, 2 ND READING, <u>PUBLIC HEARING, ADOPTION.</u>
16	ML	ORDINANCE 1365, AMENDING LDC 5.06.02, MAXIMUM HEIGHT FOR AN AMUSEMENT, 2 ND READING, <u>PUBLIC HEARING, ADOPTION.</u>
17	ML	ORDINANCE 1366, AMENDING LDC 7.02.03G, FRONT YARDS IN FRONT BEACH ROAD OVERLAY DISTRICT, 2 ND READING, <u>PUBLIC HEARING, ADOPTION.</u>
18	ML	ORDINANCE 1367, AMENDING LDC SECTION 10, CLARIFYING APPLICATIONS FOR LARGE CONDITIONAL USES AND STAND-ALONE TOWERS, 2 ND READING, <u>PUBLIC HEARING, ADOPTION.</u>
19	ML	ORDINANCE 1369, GULF FRONT SHORT TERM RENTALS AS RELATES TO R-1C ZONING, 1 ST READING, <u>PUBLIC HEARING.</u>
20	ML	ORDINANCE 1370, PIER PARK OVERLAY AMENDMENT, 1 ST READING.
21	MG	ORDINANCE 1351-L, LIMITING SCOOTERS, 2 ND READING, <u>PUBLIC HEARING, ADOPTION.</u>
22	MG	ORDINANCE 1371, SPECIAL EVENTS LATE APPLICATION PENALTIES, 1 ST READING.
23	MG	PLAT APPROVAL, BREAKFAST POINT COMMERCIAL SUBDIVISION, <u>PUBLIC HEARING.</u>
24	MG	CITY MANAGER UPDATE.

JOHN REICHARD	<u> X </u>	JOHN REICHARD	<u> X </u>
RICK RUSSELL	<u> X </u>	RICK RUSSELL	<u> X </u>
JOSIE STRANGE	<u> X </u>	JOSIE STRANGE	<u> X </u>
KEITH CURRY	<u> X </u>	KEITH CURRY	<u> X </u>
GAYLE OBERST	<u> X </u>	GAYLE OBERST	<u> X </u>

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

Shirley B. Lake 11/6/2015
City Clerk Date

I certify that the Council members listed above have been contacted and made aware of the items on this agenda.

Shirley B. Lake 11/6/2015
City Clerk Date

IN AN EFFORT TO CONDUCT YOUR COUNCIL MEETINGS IN AN ORDERLY AND EXPEDIENT MANNER, WE RESPECTFULLY REQUEST THAT YOU WAIT UNTIL THE CHAIR RECOGNIZES YOU TO SPEAK, THEN COME TO THE PODIUM AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.

E-mailed and/or Faxed to following interested parties on: 11/9/15, noon.

NEWS MEDIA

- News Herald
- Bullet
- Channel 4
- Channel 7
- Channel 13
- Comcast
- WOW
- WKGC
- WLTG
- Magic Broadcasting
- Clear Channel
- Panama City Radio

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- Cil Schnitker
- Emily Balazs
- A. D. Whitehurst
- Chris Allen
- Crystal Presley
- Brandon Andrews

NOTE; COPIES OF THE AGENDA ITEMS ARE POSTED ON THE CITY'S WEBSITE WWW.PCBGOV.COM UNDER "AGENDA INFORMATION". THIS MEETING WILL BE LIVE-STREAMED ON THE CITY WEBSITE.

If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding, and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based. Sec. 286.0105, FS (1995)