

# PANAMA CITY BEACH CITY COUNCIL

## AGENDA

NOTE: AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS THE CITY OF PANAMA CITY BEACH COMMUNITY REDEVELOPMENT AGENCY AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY.

### REGULAR

MEETING DATE: December 11, 2014

MEETING TIME: 6:00 P.M.

- I. INVOCATION: PASTOR JOHN WOODROW OF THE GULFVIEW UNITED METHODIST CHURCH
- II. PLEDGE OF ALLEGIANCE: MAYOR GAYLE F. OBERST
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES

V. HJW CONSENT AGENDA

1 *RESOLUTION 15-30, BIDS- 2015 FORD EXPLORER XLT PCB FIRE/RESCUE. One Bid was received for the Fire Inspector 2015 Ford Explorer from Hub City Ford \$30,699.00. STAFF RECOMMENDS that the Council approve this Bid as they were the only bidder and local in Crestview. The State Contract on this identical vehicle is \$30,455 but previous experience with purchasing Ford vehicles on the State Contract has been problematic. HUB City Ford being local will provide better service and support. The Department budgeted \$32,000 for this vehicle in the 2014-2015 approved Budget. "BE IT RESOLVED that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and Hub City Ford, relating to the purchase of a 2015 Ford Explorer XLT, in the basic amount of \$30,699, in substantially the terms of the quote attached and presented to the Council today dated November 11, 2014, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval."*

2 *RESOLUTION 15-31, BIDS- FIREFIGHTING UTV, PCB FIRE/RESCUE. Three Bids were received for the Fire Department UTV with fire pump, water tank and foam tank. The quote from Polaris Government Sales for \$18,924.44 was the lowest bid by over \$10,526. STAFF RECOMMENDS the Polaris Sales Inc. quote. The Department has \$20,000 in the 2014-2015 approved Budget for this UTV. "BE IT RESOLVED that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and Polaris Sales Inc., relating to the purchase of a UTV with fire pump, water tank and foam tank, in the basic amount of \$18,924, on substantially the terms of the quote attached and presented to the Council today dated July 1, 2014, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval."*

3 *RESOLUTION 15-32, 2015 SPRING BREAK TOWING AGREEMENT. "BE IT RESOLVED that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain renewal of the Agreement between the City, Bay County Board of Commissioners and White's Wrecker Service, LLC, dba Gulf County, Sheriff, Police Wrecker Service, relating to 2015 Spring Break Towing Services, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval."*

4 **RESOLUTION 15-35, BIDS- POLICE RADIOS.** *The Police Department would like approval to purchase four portable police radios and four mobile police radios. The Department advertised for bids for the radios and received four bids, see attached documentation. STAFF RECOMMENDS approval of the bid from Motorola (First Communications) out of Tallahassee, FL. There was one lower bid but their system is non-compliant with our current system. The total amount for all eight police radios will be \$22,873.67. Six of these radios will be paid out of Police Impact Fees. “BE IT RESOLVED that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and Motorola Solutions, relating to the purchase of 8 police radios, in the basic amount of \$22,873.67, to be paid from Impact Fees, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval.”*

5 **RESOLUTION 15-36, CONSERVATION PARK BIOLOGICAL MONITORING TETRA TECH MSA TASK ORDER #4.** *The City Wastewater Treatment Plant on Gulf Boulevard ceased all discharges of treated effluent to West Bay on May 28, 2011 when the new 2,900 acre receiving wetland project (Conservation Park) became operational. The City’s wastewater treatment facility permit with the Florida Department of Environmental Protection (FDEP) now requires extensive quarterly hydrologic and environmental monitoring of the wetland site in addition to the routine water quality sampling performed by City staff. This monitoring effort provides the City, and FDEP, information needed to evaluate any long term changes that may occur to the wetland ecosystem. Staff requested and has received a proposed Task Order number 4 for work under the existing Master Services Agreement (MSA) with the City’s Wetland Engineering Consultant, Tetra Tech, Inc., to perform certain monitoring and reporting tasks required for next year that are outside of staff’s capabilities. A copy is attached for review as Attachment A to the MSA, along with a proposed Notice To Proceed form, Exhibit B. Fees in the Task Order are \$92,389 to complete activities required during calendar year 2015. Monitoring quarter number two requires the most man-hours as it includes preparation of the required “Annual Wetlands Monitoring Summary Report” for submission to FDEP.*

*STAFF RECOMMENDS APPROVAL of this Task Order and sufficient funds have been included in this fiscal year Wastewater System budget for the work effort. “BE IT RESOLVED that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Task Order #4 to the Master Services Agreement between the City and Tetra Tech, Inc., for major wastewater engineering services dated December 29, 2013, relating to hydrologic and environmental monitoring of the Conservation Park wetlands, in the basic amount of \$92,389, in substantially the terms set forth in the Scope of Services attached and presented to the Council today, draft dated December 1, 2014, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval.”*

<u>REGULAR AGENDA ITEMS - DISCUSSION/ACTION</u>		
VI NO.	OFFICIAL	ITEM
1	ML	ORDINANCE 1317, VEHICLE SIGNS, 2 <sup>ND</sup> READING, <u>PUBLIC HEARING AND ADOPTION.</u>
2	ML	ORDINANCE 1326, CAPITAL IMPROVEMENTS UPDATE, 2 <sup>ND</sup> READING, <u>PUBLIC HEARING AND ADOPTION.</u>
3	ML	ORDINANCE 1329, AMENDING LDC REGARDING GROUP C SETBACKS, 1 <sup>ST</sup> READING.
4	ML	ORDINANCE 1330, AMENDING DEFINITION OF FLAGS, 1 <sup>ST</sup> READING.

- 5 ML ORDINANCE 1331, AMENDING LDC REGARDING PARKING LOT SURFACES, 1<sup>ST</sup> READING.
- 6 ML ORDINANCE 1332, AMENDING LDC REGARDING SITE DESIGN STANDARDS R2 ZONING, 1<sup>ST</sup> READING.
- 7 ML ORDINANCE 1334, AMENDING LDC REGARDING FENCES & WALLS, 1<sup>ST</sup> READING.
- 8 MG ORDINANCE 1336, SANDY BEACH SPECIAL EVENT EXCEPTIONS, 2<sup>ND</sup> READING, PUBLIC HEARING AND ADOPTION.
- 9 MG ORDINANCE 1337, SCOOTER ORDINANCE FINDINGS, 1<sup>ST</sup> READING.
- 10 MG PLAT APPROVAL FOR PIER PARK NORTH, ORDER # 02-PL-15, PUBLIC HEARING.
- 11 MG RESOLUTION 15-14, 2015 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PURCHASES & BUDGET AMENDMENT #2, PUBLIC HEARING.
- 12 MG RESOLUTION 15-28, SALARY STUDY.
- 13 MG RESOLUTION 15-37, ASSISTANT CITY ATTORNEY RATE.
- 14 JP RESOLUTION 15-33, 2015 PARKS & RECREATION SPONSORSHIPS.
- 15\* MG RESOLUTION 15-34, LONG BEACH RESORT COMMUNITY ASSOCIATION ROW REAL ESTATE SALES CONTRACT, FRONT BEACH ROAD SEGMENT 2.
- 16\* MG RESOLUTION 15-38, HILTON DEVELOPMENT AGREEMENT, FRONT BEACH ROAD SEGMENT 2.
- 17 MG UPDATED FIRE DEPARTMENT JOB DESCRIPTIONS.
- 18 MG CITY MANAGER UPDATE.

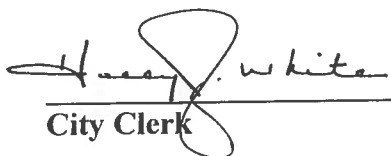
\* Action on this item is taken by both the City Council and the City of Panama City Beach Community Redevelopment Agency, jointly and concurrently.

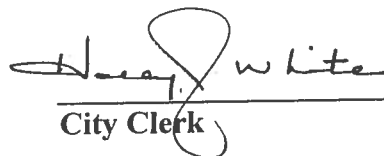
JOHN REICHARD   X    
 RICK RUSSELL   X    
 JOSIE STRANGE   X    
 KEITH CURRY   X    
 GAYLE OBERST   X  

JOHN REICHARD   X    
 RICK RUSSELL   X    
 JOSIE STRANGE   X    
 KEITH CURRY   X    
 GAYLE OBERST   X  

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

I certify that the Council members listed above have been contacted and made aware of the items on this agenda.

 .21.05.14  
 \_\_\_\_\_  
 City Clerk Date

 .21.05.14  
 \_\_\_\_\_  
 City Clerk Date

**IN AN EFFORT TO CONDUCT YOUR COUNCIL MEETINGS IN AN ORDERLY AND EXPEDIENT MANNER, WE RESPECTFULLY REQUEST THAT YOU WAIT UNTIL THE CHAIR RECOGNIZES YOU TO SPEAK, THEN COME TO THE PODIUM AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.**

E-mailed and/or Faxed to following interested parties on: 12/8/14

NEWS MEDIA  
 News Herald  
 Bullet  
 Channel 4  
 Channel 7  
 Channel 13  
 Comcast  
 WOW  
 WKGC

CONTACT  
 John Henderson  
 Phil Lucas  
 Ryan Rodig  
 Rex Ogburn  
 Ken McVay  
 Kay C. McWilliams  
 Cil Schnitker  
 Emily Balazs

**WLTG  
Magic Broadcasting  
Clear Channel  
Panama City Radio**

**A. D. Whitehurst  
Chris Allen  
Crystal Presley  
Brandon Andrews**

**NOTE; COPIES OF THE AGENDA ITEMS ARE POSTED ON THE CITY'S WEBSITE  
WWW.PCBGOV.COM UNDER "AGENDA INFORMATION".**

**THIS MEETING WILL BE LIVE-STREAMED ON THE CITY WEBSITE.**

If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding, and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.  
Sec. 286.0105, FS (1995)